

Audio conferences using the ECS Audio/data collaboration bridge

- 1) Provide videoconf@fnal.gov with the following info:
 - a. Date of teleconference (include frequency if repeating)
 - b. Start time
 - c. Duration
 - d. # of ports/callers
 - e. Brief title
 - f. email address to whom meeting information should be sent.

You may wish to have your own ECS audio bridge account to reserve meetings at your convenience. To register, schedule and for more information: www.ecs.es.net/audio.html

Caveats for the audio bridge:

- * One caller must dial in within the first thirty minutes of the scheduled start time of the meeting or the port resources will be reallocated.
- * If you are still conversing at the scheduled end time the bridge will auto-extend in fifteen minute increments.
- * All callers must dial the audio bridge located in Berkeley, California. No toll free calls are available from ESnet.

- 2) At the same time you are using the audio bridge you may also wish to show documents and applications over the web using data collaboration and the ECS Audio bridge.
See http://www.ecs.es.net/sunforum_grc2.pdf for data conferencing overview of system requirements and troubleshooting tips.